

TERMS OF REFERENCE FOR GOVERNMENT RELATIONS COMMITTEE

1. Purpose of the Government Relations Committee
The committee will:
 - (a) Engage various levels of government in BC to ensure communication levels and established and maintained.
2. Chair and Membership
The Technical Committee consists of a chair, and volunteer members of the Association.
3. Responsibilities
 - (a) Engage the various levels of government in open communications.
 - (b) Meet with the various levels of government on a quarterly basis.
 - (c) Report on quarterly meetings to the FENBC membership.
4. Meetings and Time Commitment
Committee meetings are held virtually via internet and teleconference. Dates will vary but the committee will attempt to ensure continuity. It is expected that, each month, members of the committee will be spend approximately six hours per month on committee work, over and above attending the monthly meetings.
5. Staff Contact
The staff contact for the committee is the Executive Director who attends each meeting and takes the minutes.
6. Budget
The committee has a meeting budget of \$500 per year. No expenditures of commitments against that budget may be made without the authorization of the committee chair.

The committee will require a budget for the revision of the specifications manual. This will be a separate budget at this point.

Budgets will be reviewed annually for modifications and revision.